



Meeting Details: Dean (Academics) Office

University of Engineering & Management, Kolkata

Academic Year 2025-26

Meeting Date: April 2, 2026

Venue: Board Room, Gurukul Campus

Members Attended:

Chairman: Dr. Malay Gangopadhyay, Dean (Academics)

- Head of the Departments
- Assistant Head of the Departments
- Principal

➤ **Meeting Agenda:**

AGENDA NOTES

1. **Item 1:** Restructuring and consolidation of Employability Skill Development (ESP) and Skill Development Program (SDP) across different student cohorts (2023–2027 batch and upcoming 2026 batch).
2. **Item 2:** Incorporation and mapping of Universal Human Values (UHV I & UHV II) courses in compliance with the mandatory AICTE curriculum guidelines for the 2026 admission batch.
3. **Item 3:** Optimization of First-Year fundamental programming tracks: Placement of C Programming Language in the 1st Semester curriculum framework.
4. **Item 4:** Modernization of the core engineering foundation: Mandatory inclusion of Introduction to Artificial Intelligence and Data Science using Python in the 2nd Semester.
5. **Item 5:** Restructuring of basic sciences and humanities papers: Introduction of a dedicated 1-credit Biology Laboratory component alongside the English and Language Lab modules.
6. **Item 6:** Timeline finalization for Board of Studies (BOS) reviews and submission workflows for semester-wise departmental syllabi across all continuing batches.

All Departmental Heads, Faculty Coordinators, and members of the Academic Steering Committee are requested to study these points and attend the session with their respective curriculum proposals.

MINUTES OF THE MEETING (MoM)

PROCEEDINGS OF THE MEETING

Meeting Chaired By: Dr. Malay Gangopadhyay, Dean (Academics)

Members Present: All Heads of Departments (CSE, ECE, IT, EE, ME, BSH), Controller of Examinations (CoE), Training & Placement Cell Representatives, and Academic Coordinators.

The meeting commenced with a welcome address by the Chairman, Dr. Malay Gangopadhyay. The primary objective was to adjust curriculum architectures to enhance technical acumen, align with regulatory bodies (AICTE), and streamline continuous evaluations. After extensive deliberation, the following resolutions were unanimously adopted:

RESOLUTIONS AND DECISIONS:

- **Resolution 1: Clubbing of ESP and SDP Modules**
 - **For the 2023–2027 Batch:** The separate frameworks for Employability Skill Development (ESP) and Skill Development Program (SDP) will be consolidated into a singular entity titled **ESP**. It will carry **1 credit** and will be placed strictly in the **7th Semester** as a theory subject, utilizing a sessional paper code structure (code ending with 7).
 - **For the Upcoming 2026 Admission Batch:** The two modules will also be clubbed under **ESP** with **1 credit**, allocating a dedicated workload of **3 periods per week** to ensure rigorous field execution.
- **Resolution 2: Implementation of AICTE Mandate on Universal Human Values (UHV)**
 - **UHV I:** To be integrated entirely as a mandatory **non-credited subject** to be conducted during the initial student induction program for the B.Tech 1st Year (2026 admission batch).
 - **UHV II:** Resolved that UHV II will be introduced as a **3-credit sessional subject** using sessional paper assignment codes (7 series) during the **2nd Semester** of the B.Tech program.
- **Resolution 3: Standardization of First-Semester Programming Foundation**
 - It was decided that all B.Tech students from the 2026 admission batch onwards will uniformly undergo **C Programming Language** in their **1st Semester** to build strong foundational procedural coding skills.
- **Resolution 4: Introduction of Next-Gen Technologies in Second Semester**

- To ensure early technological parity, all B.Tech 1st-year students from the 2026 admission batch onwards will take up **Introduction to AI and Data Science using Python** during their **2nd Semester**.
- **Resolution 5: Re-balancing of Basic Sciences & Humanities Labs**
 - For the upcoming B.Tech 2026 admission batch, a new **Biology Laboratory (1 credit)** will be introduced to balance student workloads. This will complement the existing configuration of English and Language Theory and Lab courses (configured at 2+1 credits respectively).
- **Resolution 6: Curriculum Alignment for Continuing Batches**
 - For all continuing senior batches, individual engineering departments must immediately audit and freeze their semester-wise syllabi. The respective departments are directed to convene their individual **Board of Studies (BOS) meetings** to ratify these changes and email the final, compiled curriculum copies to the Office of the Dean (Academics) on or before **April 20, 2026**.

ACTION TAKEN REPORT (ATR)

Ref. No.	Resolution / Decision Summary	Action Required	Responsibility	Execution Status / Remarks
ATR-01	Clubbing of ESP & SDP for 2023-27 batch (7th Sem, 1 Credit, Code-7) and 2026 batch (1 Credit, 3 Periods).	Restructure academic credit grids, modify paper code matrices, and update the central ERP allocation tables.	Head of Training & Placement, Departmental Academic Coordinators, ERP Team.	Completed. Credit structures updated on the institute database. Core lesson plans for the 3-period weekly slot for the 2026 batch have been locked.
ATR-02	Execution of AICTE mandated UHV I (Induction) and UHV II (2nd Sem, 3 Credits, Code-7).	1. Prep induction modules for UHV I. 2. Map UHV II into the upcoming 2nd Sem template (2026 Batch).	Basic Sciences & Humanities (BSH) Dept, Induction Committee.	In Progress. UHV I session planners for the upcoming induction are frozen. Faculty mapping for UHV II certification is underway.

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ATR-03	Mandatory C Programming Language course in 1st Semester for B.Tech 2026 batch onwards.	Move C programming modules to the 1st-semester slot for all engineering sections in the LMS.	HOD CSE, First Year Coordinator, ERP System Admin.	Completed. Syllabus finalized and mapped. IT infrastructure check done for 1st-semester programming labs.
ATR-04	Mandatory AI & Data Science using Python course in 2nd Semester for 2026 batch onwards.	Develop curriculum draft for Python-based foundational AI/DS concepts for all engineering divisions.	HODs of CSE, IT, and allied Computing Branches.	Completed. Draft approved by external subject matter experts; syllabi initialized for next semester deployment.
ATR-05	Launch of 1-credit Biology Lab to complement English & Language Lab (2+1 credits) for the 2026 batch.	<p>1. Procure necessary materials/equipment for Biology Lab module.</p> <p>2. Allocate space and hours in the master timetable.</p>	HOD Basic Sciences & Humanities (BSH), Timetable Committee.	Completed. The lab infrastructure setup has been completed, and the 1-credit laboratory evaluation scheme has been mapped out.
ATR-06	Semester syllabus finalization and Board of Studies (BOS) clearances for continuing batches by April 20, 2026.	Convene departmental BOS panels, get signatures from university/industry experts, and submit soft copies.	Heads of All Engineering & Management Departments.	Completed. All departments successfully conducted their respective BOS meetings and filed their compliance reports with the

Ref. No.	Resolution / Decision Summary	Action Required	Responsibility	Execution Status / Remarks
				Dean's office within the stipulated timeline.



Dr. Malay Gangopadhyay
 Dean (Academics)
 Institute of Engineering & Management
 Saltlake Campus

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Dr. Malay Gangopadhyay, Dean (Academics)