



## Meeting Details: Dean (Academics) Office

University of Engineering & Management, Kolkata

Academic Year 2025-26

Meeting Date: 06/11/2025

Venue: Board Room, Gurukul Campus

Members Attended:

**Chairman:** Dr. Malay Gangopadhyay, Dean (Academics)

- Head of the Departments
- Assistant Head of the Departments
- Principal

### ➤ Meeting Agenda:

#### 1. Briefing on Committee Roles & Departmental Responsibilities

- **Objective:** To formally introduce the newly constituted departmental panels across the IEM-UEM Group and define the specific scope of work expected from each committee member.

#### 2. Setting Timelines, Deliverables, and Formatting Benchmarks

- **Objective:** To establish standardized templates for syllabus drafting and strictly enforce the final submission deadline of **20th November 2025**.

#### 3. Industry-Relevance and Benchmarking against Global University Syllabi

- **Objective:** To review current domestic and global market shifts, ensuring the updated curriculum closes the gap between academia and modern industry requirements.

#### 4. Inter-Campus and Inter-Departmental Syllabus Synchronization

- **Objective:** To streamline collaboration between IEM Kolkata and UEM Jaipur campuses, and to map overlapping subject areas (e.g., Basic Sciences and Engineering, or CSE and Computer Applications) to avoid redundancy.

## **5. Integration of Emerging Technologies and Industry 4.0 Standards**

- **Objective:** To deliberate on incorporating cutting-edge advancements (such as Generative AI, cloud-native architectures, automation, and sustainability frameworks) into the core and elective tracks.

## **6. Alignment with National Education Policy (NEP) and Academic Bank of Credits (ABC)**

- **Objective:** To review credit architectures, multi-entry/multi-exit provisions, and structural compliance with national regulatory standards and international credit transfer systems.

## **7. Reform of Evaluation, Assessment, and Examination Frameworks**

- **Objective:** To transition the curriculum away from traditional rote-learning exams toward holistic evaluation models, including project-based assessments, continuous internal evaluations, and case-study methods.

## **8. Blended Learning Integration and MOOCs (Coursera/NPTEL) Mapping**

- **Objective:** To identify specific modules within the new syllabus that can be supplemented or substituted by accredited online learning platforms to promote hybrid learning.

## **9. Laboratory Infrastructure Upgradation and Practical Training Mapping**

- **Objective:** To audit existing physical and virtual lab infrastructures against the proposed syllabus updates, ensuring practical experiments and capstone projects are completely synchronized with theoretical changes.

## **10. Open Forum for Grievances, Resource Allocation, and Inter-Departmental Dependencies**

- **Objective:** To provide a platform for committee members to flag constraints regarding faculty expertise, textbook availability, software licenses, or implementation challenges prior to final sign-off.

## ❖ Minutes of Meeting (MoM):

### ➤ Opening and Context Setting

The meeting commenced at 1:00 PM on 6th November 2025. The chair welcomed all nominated committee members from the IEM Salt Lake Sector, IEM New Town Sector, and UEM Jaipur campuses. The critical importance of regular curriculum renewal to match industry advancements and university standards was highlighted.

### ➤ Committee Allocations & Target Domains

The core members representing the 8 distinct departmental panels were officially confirmed as follows:

- **Basic Science and Humanities:** Prof. Prabir Kumar Das, Prof. Kartik Sau, Prof. Tina De, Prof. Samapika Das Biswas, Prof. Tanay Pramanik, Prof. Rahul Sharma.
- **ECE, EE, EEE:** Prof. Abir Chatterjee, Prof. Malay Gangopadhyay, Prof. Subhajit Kar, Prof. Rajat Subhra Pal, Prof. Prashant Ranjan, Prof. Ratna Chakrabarti, Prof. Srijita Chakraborty, Prof. Somnath Hazra, Prof. Arijita Das.
- **CSE and Allied Departments:** Prof. Moutushi Biswas Singh, Prof. Sukalyan Goswami, Prof. Maumita Chakrabarty, Prof. Sandip Mandal, Prof. Sudipta Sahana, Prof. Nilanjan Chatterjee, Prof. Sukanya Mukherjee, Prof. Uma Devi, Prof. Amartya Mukherjee, Prof. Ayan Panja, Prof. Amit Kumar Das.
- **Law:** Prof. Shambhu Prasad Chakraborty, Prof. Shrabana Chattopadhyay.
- **Management Studies:** Prof. Anupam Bhattacharya, Prof. Diptiman Dasgupta, Prof. Rabin Mazumder, Prof. Sujit Dutta, Prof. Preeti Sharma, Prof. Writparna Mukherjee, Prof. Saptaparna Ghosh, Prof. Dibyendu Chattaraj, Prof. Udit Chawla, Prof. Dipak Saha.
- **Hotel and Hospitality Management:** Prof. Koustav Bose, Prof. Suman Barman, Prof. Ujjwal Basu, Prof. Soumik Bhattacharya, Prof. Kaushik Chatterjee.
- **Computer Applications:** Prof. Rupam Bhattacharya, Prof. Nayantara Mitra, Prof. Kaustuv Bhattacharjee, Prof. Anirban Das.
- **Mechanical Engineering:** Prof. Dwaipayan De, Prof. Rahul Baidya, Prof. Bikash Chowdhury, Prof. Gunjan Kumar.

### ➤ Core Resolutions & Deadlines

- **Submission Deadline:** All departmental committees are strictly mandated to submit their finalized, upgraded syllabus for the upcoming semester on or before **20th November, 2025**.
- **Inter-campus Standardization:** Committees containing representatives from different campuses (e.g., IEM Kolkata and UEM Jaipur) must collaborate actively to ensure a unified syllabus framework across the entire IEM-UEM Group.

## ❖ Action Taken Report (ATR):

S.No	Agenda / Resolution	Action Required	Responsibility
1	<b>Inter-Campus Collaboration</b>	Establish internal communication channels (emails/sub-meetings) among committee members of respective departments.	All Departmental Committee Members
2	<b>Syllabus Draft &amp; Review</b>	Review current feedback, plug industry-relevant gaps, and prepare the upgraded syllabus draft.	Respective Committee Members
3	<b>Cross-Departmental Mapping</b>	Coordinate between 'CSE/Allied' and 'Computer Applications', as well as 'Basic Sciences' and 'Engineering' departments to avoid topic overlaps.	Appointed Panel Leads
4	<b>Final Compilation &amp; Sign-off</b>	Compile, format, and formally submit the vetted syllabus for the upcoming semester.	All Departmental Committees
5	<b>Academic Council Review</b>	Table the compiled syllabi from all 8 committees for final institutional review and university-level implementation.	Academic Chair / Examination Cell




Dr. Malay Gangopadhyay  
 Dean (Academics)  
 Institute of Engineering & Management  
 Saltlake Campus

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**Dr. Malay Gangopadhyay, Dean (Academics)**