



University of Engineering & Management, Kolkata

Office of the Dean Academics, Gurukul Campus

Date of Issue: July 14, 2026

Subject: Agenda Note for the Meeting on Syllabus Modification Progress

Meeting Details:

- **Date:** July 14, 2026
- **Time:** 10:30 AM
- **Venue:** Board Room, Gurukul Campus (with online access via Zoom)
- **Chairperson:** Dean of Academics
- **Present Attendees:** All HoDs & Assistant HoDs in Online mode

Agenda Points:

- **AICTE Syllabus Alignment & Extra Module Integration:** Review and ensure that the baseline AICTE syllabus remains completely intact. Discuss the selection of exactly one critical industry-relevant topic to be added as an extra module within each syllabus draft.
- **Establishment of the "Seminar & Workshop Module":** Plan the structure for all remaining industry and research-relevant topics. These topics must be placed under a dedicated "Seminar & Workshop Module" mapped to the respective subject code and delivered to students through seminar/workshop (interactive sessions) rather than standard classroom lectures.

2. Minutes of the Meeting (MoM)

- **Strict Adherence to AICTE Syllabus:**

The chairman clarified that the core AICTE syllabus must be maintained as is, without any deletions. To bridge the industry-academia gap, departments must select and append exactly **one industry-relevant topic as an extra module** directly inside the primary syllabus of each subject. Questions for examinations will be set from this module also.

- **Creation of the "Seminar & Workshop Module":**

The committee discussed how to handle other crucial industry and research topics without overloading the main written exams. It was decided that all other relevant topics will be grouped under a "Seminar & Workshop Module."

- These topics will retain the same subject code as the parent subject.
- Faculty will deliver this module through hands-on workshops, guest lectures, and student seminars rather than traditional classroom teaching.
- Questions for examinations **will not come** from **Seminar & Workshop Module**.

3. Resolutions Passed

The following resolutions were formally approved and passed by the committee during the meeting:

- **Resolution 1** :*Resolved that all departments shall keep the AICTE syllabus intact and unaltered, adding exactly one industry-relevant topic as an extra module within the core syllabus structure. Lesson plan to be submitted in ppt format as has been already mailed.*
- **Resolution 2** :*Resolved that all additional research and industry-oriented topics shall be kept under a 'Seminar & Workshop Module' using the same subject code. These topics will be taught exclusively through workshops, guest lectures, and interactive seminars.*
- **Resolution 3** :*"Resolved that the final revised syllabus conforming to this new structure must be submitted to the Office of the Dean Academics on or before July 15, 2026.*

4. Action Taken Report (ATR)

#	Action Item	Responsible Party	Target Deadline	Current Status
1	Restructure the core syllabus to keep the AICTE syllabus intact while adding exactly one extra industry module per course. Lesson plan to be prepared as per the ppt format, already shared.	All HODs	July 15, 2026	In Progress
2	Frame remaining industry and research topics under the "Seminar & Workshop Module" using matching subject codes.	Departmental Curriculum Committees	July 22, 2026	In Progress



 Dr. Malay Gangopadhyay
 Dean (Academics)
 Institute of Engineering & Management
 Saltlake Campus

.....

Dr. Malay Gangopadhyay, Dean (Academics)