Meeting Details: Dean (Academics) Office

University of Engineering & Management, Kolkata

Academic Year 2026-27

Meeting Date: 11th September, 2026

Online meeting link:
https://us06web.zoom.us/j/6319961197?pwd=1WyERQyy8OGXFRryRQ7YibEnvQOyqT.1

Members Attended:

Chairman: Dr. Malay Gangopadhyay, Dean (Academics)

- Head of the Departments
- Assistant Head of the Departments

Meeting Agenda:

Discussion and finalization of the offering and implementation of Minor Degree programmes for Second-Year Students of Batch 2025–2029.

Minutes of Meeting (MoM):

- It was decided that while the preparatory administrative tasks, student lists, and syllabus submissions will be finalized immediately, the actual offering and teaching of the Minor Degree courses may commence in the **next academic year**.

- **Submission of Student Lists:** All departments offering minor degrees were instructed to properly compile and submit the finalized list of enrolled second-year students by **next Friday (18 September 2026)**.

- **Syllabus Submission:** All respective departments must submit the detailed course syllabus for each minor programme directly to the **Dean Academics Office** for final approval by **next Friday (18 September 2026)**.

- **Wireless Sensor Networks** – Dept. of ECE, Salt Lake Campus
- **Satellite Communication Systems** – Dept. of ECE, Salt Lake Campus
- **Computational Fluid Dynamics (CFD)** – Dept. of ME, Salt Lake Campus
- **Enterprise Resource Planning** – Dept. of MBA, Salt Lake Campus
- **Six Sigma Certification** – Dept. of MBA, Salt Lake Campus
- **Supply Chain and Logistics Analytics** – Dept. of MBA, Salt Lake Campus
- **Cloud Computing and Virtualization** – Dept. of CSE and Allied, Salt Lake Campus
- **Financial Technology (FinTech)** – Dept. of MBA, Salt Lake Campus
- **Biomedical Instrumentation** – Dept. of ECE, Newtown Campus
- **Geographic Information Systems (GIS)** – Dept. of ME, Salt Lake Campus

- **Cognitive Science and Human-Computer Interaction (HCI)** – Dept. of CSE and Allied, Salt Lake Campus
- **Design Thinking and Innovation** – Dept. of ECE, Salt Lake Campus
- **Game Development and Design** – Dept. of CSE and Allied, Salt Lake Campus
- **Green Technology and Environmental Engineering** – Dept. of ME, Salt Lake Campus
- **Image Processing and Computer Vision** – Dept. of CSE and Allied, Salt Lake Campus
- **Digital Signal Processing (DSP)** – Dept. of ECE, Salt Lake Campus
- **Nanotechnology and Materials Science** – Dept. of ECE, Salt Lake Campus
- **Technical Writing and Documentation** – Dept. of BSH, Salt Lake Campus
- **Operations Research and Optimization** – Dept. of MBA, Salt Lake Campus
- **Automotive Electronics and E-Mobility** – Dept. of EE, Salt Lake Campus
- **Project Management (PMP aligned)** – Dept. of MBA, Salt Lake Campus
- **Data Analytics** – Dept. of CSE and Allied, Salt Lake Campus
- **Entrepreneurship** – Dept. of ECE, Salt Lake Campus

Action Taken Report (ATR):

Action Item	**Responsible Department / Person**	**Target Deadline**	**Action Required / Status**
1. Submission of Student Lists for Minor Degrees	All Department Heads (ECE, ME, MBA, CSE & Allied, Biotech, BSH, EE)	**18 September 2026** *(Next Friday)*	Compile, verify, and submit properly formatted lists of enrolled second-year students for minor degrees.
2. Syllabus Submission	Respective Course Offering Departments	**18 September 2026** *(Next Friday)*	Submit detailed syllabi of all listed minor courses to the Dean Academics Office.
3. Course Rollout & Timetable Planning	Academic Council & Department Coordinators	**Current and Next Academic Year**	Integrate approved minor courses into the curriculum and credit allocations for implementation.



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Dr. Malay Gangopadhyay, Dean (Academics)